

CITY COUNCIL TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

Name of Traveler: EDWARD D. GARZA

Purpose and Justification of Travel:

ATTEND URBAN TEXAS, INC. 2002 URBAN POLICY CONFERENCE

Destination or Itinerary: (If more than one point, state, "IN ORDER LISTED" or "ANY ORDER.")

Austin, Texas

Estimated date of departure from San Antonio: Thursday, November 21, 2002

Estimated date of return to San Antonio: Thursday November 21, 2002

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (**entirely**) or (**partially**) by a third party or from non-city funds.

Donor(s): _____

Value: \$ _____

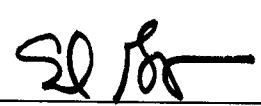
Exceptions: ☒ Official Business Only
☐ Dual Purpose-Goodwill
☐ Dual Purpose-Education
☐ Dual Purpose-City Business

Financial Data:

Estimated Cost of Travel: \$ 0

Travel Advance Requested: \$ _____

Fund, Account, Index, and Object Code to be Charged: 11/01-15-01/602722/02-124


(Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the 21st day of November, 2002.

ATTEST:


CITY CLERK


MAYOR

EDWARD D. GARZA

PRO TEM